

## How do I apply for the Commonwealth Home Support Programme (CHSP)?

- 1 Need assistance? Please contact our Intake Officer on [0421 566 041](tel:0421566041) or email [hcs@accs.asn.au](mailto:hcs@accs.asn.au) to discuss your situation and register with My Aged Care. We can start the application process with you over the phone.
- 2 Once registered, My Aged Care will send a referral for an assessment to Regional Assessment Services (RAS) and a member of RAS team will then be in touch with you to arrange a free of charge home support assessment.
- 3 During the assessment, a support plan to meet your individual needs is developed. The plan may also include referrals to a range of other professional services as needed, such as physiotherapy, occupational therapy or podiatry.  
You are welcome to have someone with you, such as a family member or friend, during this visit. The interpreter can also be arranged.

*A home support assessment aims to understand your needs, and work out the care and services that will best support you to remain living at home safely.*

- 4 After your assessment has been completed, the RAS will refer you to your preferred CHSP provider.  
You can find an approved CHSP provider by using the My Aged Care [Service Finder](#) or by calling My Aged Care on 1800 200 422 or can nominate ACCS to be your preferred service provider.  
Your RAS assessor can arrange to have a 'referral for service' sent to ACCS.
- 5 Enter into a CHSP Service Agreement.  
If you choose ACCS, we will contact you to arrange a visit to your home to discuss your personalised care plan and cost. Any fees you are asked to pay will be agreed between you and ACCS before you start receiving services.
- 6 Once your care plan has been set, and you agreed on cost you can start using and benefiting from your CHSP services.

*ACCS will review your services every 12 months to make sure they continue to meet your needs. If your care needs increase or become more complex, you may need new services or a different type of aged care, such as a **Home Care Package**.*