

## Enrolment Form 2024 *Return/Email to the Education Coordinator*

**Location:**  Dandenong  Zoom  Geelong  
**Semester:**  Summer  Autumn/Winter  Spring  
**Level:**  Beginner I  Beginner II  Intermediate I  Intermediate II  Advanced

|                   |  |                |  |
|-------------------|--|----------------|--|
| <b>First name</b> |  | <b>Surname</b> |  |
| <b>Address</b>    |  |                |  |
| <b>Email</b>      |  |                |  |
| <b>Phone</b>      |  |                |  |

*The following information is collected for statistical purposes and is considered confidential by ACCS. It will only be used within the organisation.*

|   |   |
|---|---|
| <b>Your age group</b>   | <input type="checkbox"/> 18-20 <input type="checkbox"/> 21-30 <input type="checkbox"/> 31-40 <input type="checkbox"/> 41-50 <input type="checkbox"/> 51-60 <input type="checkbox"/> 60+   |
| Courses are for adult learners, students must be 18 + years of age. |   |
| <b>Occupation</b>   |   |
| <b>Have you previously attended Croatian language classes?</b>      | <input type="checkbox"/> No<br><input type="checkbox"/> Yes - If Yes, where: <input type="checkbox"/> ACCS <input type="checkbox"/> Other   |
| <b>Reason for studying Croatian?</b>                                | <input type="checkbox"/> Travel <input type="checkbox"/> Personal interest <input type="checkbox"/> Work <input type="checkbox"/> Cultural heritage <input type="checkbox"/> Other  |
| <b>How did you hear about ACCS?</b>                                 | <input type="checkbox"/> ACCS website <input type="checkbox"/> Word of mouth <input type="checkbox"/> Email/Mail out <input type="checkbox"/> Google<br><input type="checkbox"/> Croatian Herald <input type="checkbox"/> Other |

### Conditions of enrolment:

**Payment** | ALL fees are to be fully paid prior to the commencement of Week 1.

**Refunds** | No refunds will be issued after the commencement of a semester. Students who withdraw prior to the commencement of a semester are entitled to a refund of the amount paid, less 10% administration fee, or a credit note for the amount paid.

**Credit Notes** | A credit note can be arranged for students who are forced to withdraw from classes in the first three (3) weeks of a semester. A request for a credit note must be in writing. No credit notes will be issued after week three (3) of the semester. No credit notes will be issued for missed classes. Please refer to our refund policy for full terms and conditions.

**Cancelled Classes/Restructure** | ACCS reserves the right to restructure or cancel any class that does not reach the minimum number of enrolments. ACCS will endeavour to offer students an alternative class option. In the event that a new course does not go ahead, a full refund will be provided.

**Public Holidays** | Classes will not be held on the public holidays. Where a class falls on a public holiday, that class will be offered on another date during the semester.

I have read the conditions of enrolment and I agree with them.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_